



## ROLES AND RESPONSIBILITIES Stark County System of Care (SOC) Family Engagement Coordinator

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The SOC Family Engagement Coordinator is primarily responsible for facilitating, coordinating and enhancing family engagement and empowerment efforts within and across agencies and systems in Stark County.

**Key Responsibilities** include, but not limited to:

- Serve in a staff function to the Stark County Family Council and it's diverse, cross-system Family Engagement Committee (FEC)
- Serve as an active member of the Stark County System of Care Leadership Team
- Facilitate communication between the Family Engagement Committee (FEC), the Stark County Family Council Board of Trustees and the Stark County System of Care Leadership Team regarding families' priorities, concerns and needs
- Develop and enhance involvement of families in the planning, implementation and evaluation of the System of Care for families
- Work collaboratively with community organizations to self-assess readiness and capacity levels for strengthened family engagement and empowerment strategies
- Provide consultation and/or training to community agencies on the development and implementation of effective family engagement and empowerment strategies at all levels (*i.e. policy, program planning, implementation and evaluation*)
- Provide materials and/or training to parents and professionals on approaches to:
  - strengthening parent/professional partnerships
  - advocating for youth and families
- Network with family engagement efforts at the county, state and federal levels
- Increase families' awareness, access and utilization of existing resources
- Participate in grant-required and other related training and technical assistance events

### **Qualifications**

- Parent or family member with experience accessing specialized services and supports for their child(ren) with serious emotional disturbance who is receiving or has received services from the System of Care child serving systems (Mental Health, Family Court, Job and Family Services, Stark DD, etc.).
- Valid driver's license and proof of car insurance
- Reliable transportation and willingness to travel in county and out of county, as needed
- Willing and able to work flexible hours
- Strong verbal and written communication skills
- Experience with facilitation and training preferred

**RESPONSIBLE TO:** Daniel Gichevski, Executive Director  
Stark County Family Council

**SPECIAL CONDITIONS:** This is a grant funded position. Position will be assigned to the Stark County SAMHSA funded System of Care (SOC) grant team to create sustainable change in local child serving systems and organizations. The position will work directly with the SOC Program Administrator and be primarily located at the Stark County Mental Health & Addiction Recovery office, but will be supervised in conjunction with the Stark County Family Council Office.

**HOURS:** Full-time, year round  
8 am – 4 pm, with occasional evenings/weekends

**SALARY:** \$36,000 with benefits

**DEADLINE:** Monday, March 22 at 12:00 a.m.

*Please visit the Stark County Family Council website at [www.starkfamilycouncil.org](http://www.starkfamilycouncil.org) under the employment opportunities tab for instructions on how to apply*